

# TE TATAU O TE ARAWA ELECTION GUIDE MAY 2022



# Te Tatau o Te Arawa Election Guide 2022

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## PURPOSE

This guide has been written to assist Board candidates and Te Arawa voters with the Te Tatau o Te Arawa elections process.

The guide outlines the process, criteria and key information relating to the Te Tatau o Te Arawa board. This includes the following:

- key dates;
- background to the Te Arawa Partnership, objectives and board membership;
- administration of the election process;
- candidate nomination and eligibility criteria;
- voting eligibility and process;
- links to further information for potential candidates

For more details about the Te Arawa Partnership please visit [www.tetatau.nz](http://www.tetatau.nz)

## KEY DATES

Date	Elections Phase
Monday 9 May	Public Notice of Election, calling for nominations Teaser advertised in local newspaper and information posted on <a href="http://www.tetatau.nz">www.tetatau.nz</a>
Wednesday 11 May	Nominations Open
Wednesday 8 June	Nominations Close 12pm
Monday 27 June	Candidates Announced Candidate profiles posted on <a href="http://www.tetatau.nz">www.tetatau.nz</a> and social media
Wednesday 13 July	Voting opens - packs sent out to registered members (18+) on the Te Arawa Lakes Trust register
Friday 5 August	Voting closes, 12 noon.
Saturday 6 August	Results released on website and newspaper
Saturday 27 August	21 day objection and appeals period ends
Friday 9 September	Annual General Meeting (AGM)

## BACKGROUND

The Te Arawa Partnership is an initiative that strengthens the relationship, collaboration and involvement of Te Arawa with the Rotorua Lakes Council. The partnership followed significant consultation amongst Te Arawa and the wider Rotorua Community and the Te Arawa Partnership Model was adopted by Council on 26 May 2015.

On 18 December 2015 a Partnership Agreement was signed between Rotorua Lakes Council and Te Tatau o Te Arawa – the new trust established as the Te Arawa partner to Council.

Key features of the partnership included:

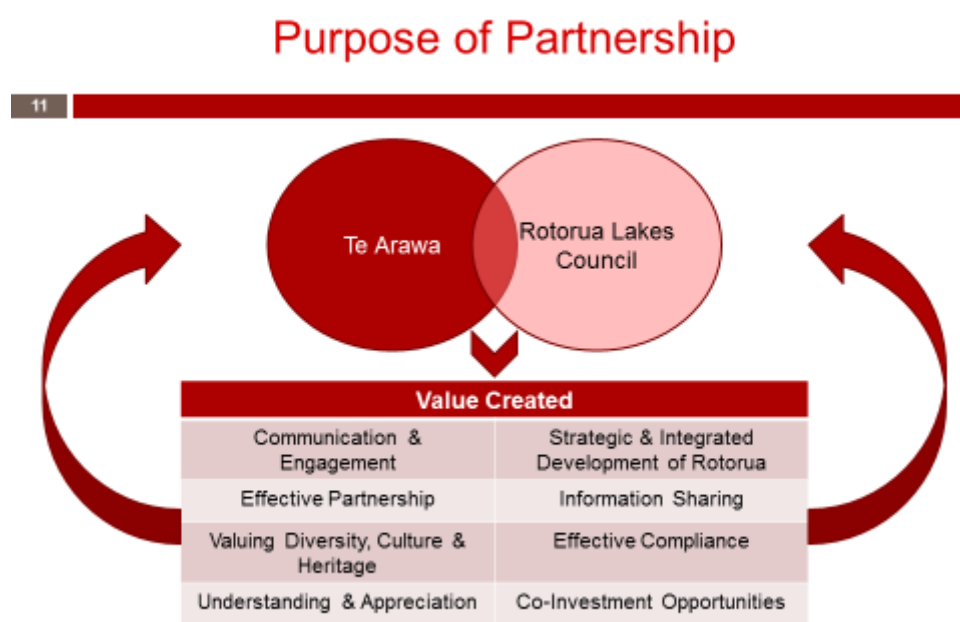
- establishing the Te Tatau o Te Arawa board to represent the collective views of Te Arawa with Council
- appointment of two Te Tatau o Te Arawa representatives to two committees of Rotorua Lakes Council – Strategy, Policy & Finance, and, Operations & Monitoring
- appointment of one Te Tatau o Te Arawa representative to the RMA Policy committee
- appointment of an Executive Officer to manage the operations of the board
- Funding of \$250,000 annually from Rotorua Lakes Council for the operations of the board

The objectives of the partnership are to:

- Strengthen Te Arawa’s participation in Rotorua Lakes Council decision making
- Enable strategic and integrated development
- Identify opportunities to work together for the betterment of Rotorua
- Build Te Arawa’s capacity and capability to participate in Rotorua Lakes Council processes
- Improve communication, kōrero and information sharing
- Improve Rotorua Lakes Council’s delivery of its obligations to Māori

### Creating Greater Value for Rotorua through Partnership

The intention of the partnership is to create greater value for Rotorua Lakes Council, Te Arawa and the Rotorua community as illustrated below:



### Board Membership

The Te Tatau o Te Arawa Board is currently made up of 14 elected members, representing the following sectors of Te Arawa (within Rotorua District):

- Koeke (1);
- Rangatahi (2);
- Ngāti Whakaue (2);
- Te Arawa Iwi / Hapū (6);
- Te Arawa Land Trusts & Incorporations (2) and;
- Pan-Te Arawa Entities (1)

## **ELECTIONS ADMINISTRATION**

Te Tatau o Te Arawa has engaged Election Services Ltd as an independent contractor to facilitate the elections process. Election Services has considerable experience conducting elections in New Zealand, with clients including Māori Trust Boards as well as regional and local councils. Election Services has complete and final control over how the election is carried out, and is responsible for ensuring that the democratic process is conducted with the utmost integrity, security and fairness to all parties. Election Services has appointed Dale Ofoske as the Returning Officer responsible for:

- development and distribution of voting packs
- establishment of the online voting portal
- validation and counting of votes
- resolving any appeals to the election process
- responding to enquiries from voters or potential voters

Jude Pani, Executive Officer of Te Tatau o Te Arawa will oversee administrative support for the election and will:

- work with Te Arawa Lakes Trust and Election Services for access and queries related to the Te Arawa Lakes Trust register
- promote and advertise calls for nominations and registrations
- communicate the election process with Te Arawa whānui
- vet candidates as per the set criteria

## **CANDIDATE NOMINATION AND ELIGIBILITY CRITERIA**

To be eligible for nomination, a candidate must:

- Live in the Rotorua District
- Be 18 years of age or over
- Be enrolled on the Te Arawa Lakes Trust Register
- Indicate the seat being stood for and be endorsed by at least two entities of the sector they represent
- Not be physically or mentally incapacitated to the extent that he or she is unable to perform the duties of a Te Arawa Board member
- Not be an undischarged bankrupt
- Not be convicted of any serious offences, offences against children, domestic violence offences or fraud

Candidates should also be willing to:

- Honour the principles of the Te Arawa partnership model
- Participate in an induction programme including governance training
- Represent Te Arawa with integrity, care and commitment
- Act in good faith with Rotorua Lakes Council
- Participate in up to 12 board meetings per year
- Remain on the board for a term of 3 years (inaugural term of board)

Candidates are encouraged who bring the following skills, experience and background:

- An understanding of Te Reo and Tikanga
- An understanding of opportunities and challenges within Te Arawa
- Experience working with Iwi/Hapū on Māori issues
- Māori governance and leadership experience
- Connections and networks within Te Arawa
- Technical or professional skills in the fields of iwi development, local government, resource management, Māori business, law, planning or community development
- Experience interacting with local government

Candidates must indicate which seat they are standing for (candidates can only stand for one seat) and obtain endorsement from the sector the seat represents. The table below outlines the criteria for each seat.

Representative of	No of Seats	Criteria
<b>Koeke</b>	1	Must be endorsed by Te Pukenga Kōeke o Te Arawa or Te Paepae o Ngāti Whakaue
<b>Rangatahi</b>	2	Must be 18 – 24 and be endorsed by five rangatahi (on the TALT register) or any two Te Arawa Stakeholders
<b>Ngāti Whakaue</b>	2	Must be a descendant of Ngāti Whakaue and be endorsed by any two Ngāti Whakaue Marae, Iwi authority or Runanga
<b>Te Arawa Iwi/Hapū</b>	6	Must be a descendant of a Te Arawa Iwi / Hapū (other than Ngāti Whakaue) and be endorsed by any two Te Arawa Marae, Iwi authority or Runanga (other than Ngāti Whakaue)
<b>Te Arawa Land Trusts &amp; Incorporations</b>	2	Must be a trustee of a Māori Land Trust or Incorporation within the Rotorua district, or be endorsed by at least 3 Māori Land Trusts or Incorporations within the Rotorua District.
<b>Pan-Te Arawa Entities</b>	1	Must be a Trustee of Te Arawa Lakes Trust, Te Pumautanga o Te Arawa, Te Arawa River Iwi Trust or Te Arawa fisheries, or be endorsed by these organisations
<b>Total Seats</b>	<b>14</b>	
<b>Sectors Represented</b>	<b>6</b>	

Potential candidates must complete a nomination form that includes evidence of endorsement. Please also attach a headshot, and a candidate statement not exceeding 200 words to the nomination form.

Nomination forms can be obtained from Te Tatau o Te Arawa or can be downloaded from [www.tetatau.nz](http://www.tetatau.nz) and must be completed and returned to Te Tatau o Te Arawa, 1072 Haupapa Street, PO Box 544, Rotorua 3040 no later than **12 noon, Wednesday 8 June, 2022**.

Candidates who qualify for nomination will be asked to provide the following information to be included in voting packs:

1. A photo (headshot)
2. A 200 word candidate statement

Candidates who qualify for nomination may also be asked to participate in interviews or promotional activities (such as meet the candidate events) to promote the election amongst Te Arawa whānui.

## **VOTING ELIGIBILITY AND PROCESS**

### **ELIGIBILITY TO VOTE**

Anyone wishing to vote in the Te Tatau o Te Arawa election must:

- Be enrolled on the Te Arawa Lakes Trust Register and;
- Be 18 years of age or over.

People not already enrolled on the register may do so by completing a registration form at least 5 days before voting closes.

Registration forms are available from the Te Arawa Lakes Trust office or via [www.tetatau.nz](http://www.tetatau.nz)

In the event that you are registered with Te Arawa Lakes Trust but your contact details are incorrect, you may not receive a voting pack. If you are unsure, please contact Te Arawa Lakes Trust or Election Services.

### **VOTING PROCESS**

- Voting papers will be sent out to all eligible voters on the **13 July 2022**
- Voting closes at 12 noon on **5 August 2022**
- Voters can cast their votes by either completing the hard copy voting form and returning via post or by online vote (instructions included in voting papers)
- Voting papers posted on or before 5 August 2022 will be accepted. Voting papers posted beyond this date will be declared invalid
- Voting will be conducted on a first past the post basis
- A recount can be requested within 3-days of the close of voting.
- An appeal may be lodged with Election Services not more than 21 days following the close of voting